



GOVERNMENT OF SINDH
SINDH HIGHER EDUCATION COMMISSION

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Block-4, Karachi — Phone: 021-99332669-71
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APPLICATION FORM

GRANT FOR ORGANIZING INTERNATIONAL CONFERENCE / SYMPOSIUM-2026-27

1. DETAILS OF EVENT: (Please tick the appropriate box)	
a) Conference	☐
b) Symposium	☐
Title:	
Venue:	
Date(s)	
Scope of the Event	
Follow up events as a result of previously funded conference /symposium by SHEC during FY 2024-25 (like MoU , joint project with national/international speakers and participants' institutions)	
Conference/ Symposium Recommendations' Dissemination List of departments/ organizations/agencies (Attach list on separate sheet, if required)	
Institutional level implementation (if any) in terms of curriculum development, content up-gradation, R&D initiative etc. (Attach documentary evidence or details on a separate sheet if required)	
Relevance and Scientific Significance of the Event with Reference to Existing National & International	

Needs	
Collaborating Institutions (Sindh HEC encourages collaborations among institutions working in similar disciplines) <i>Public University/DAI required to collaborate with Private University/DAI and Private University/DAI required to collaborate with Public University/DAI.</i>	
No. of Local Participants: Faculty Members of Universities across Pakistan	List may be attached as Annexure I
No. of Foreign invited speakers:	List may be attached as Annexure II
No. of National invited speakers:	List may be attached as Annexure III
No. of Organizing Committees	List may be attached as Annexure IV
Benefits to Sindh/Pakistan	List may be attached as Annexure V
Themes of the Conference/Symposium	List may be attached as Annexure VI

2. DATA OF ORGANIZER/ UNIVERSITY/DAI:

Name of University/DAI:			
Patron:			
Name of Principal Organizer:			
Department / Institute:			
Designation:			
Faculty Distribution of University <i>*Ph.D. faculty members of the University/DAI must be 40% or above of the total faculty members)</i>	Total Number of Ph.D. Faculty Members	Total Number of Non-Ph.D. Faculty Members	Total Number of Faculty Members
Details of Partners: (Industry/Academia)			
Postal Address:			
Phone & Fax:			
Email ID:			

2. BUDGET OF THE EVENT: <i>(Sub-heads can be changed with event requirements)</i> Note: Please refer Review and Scrutiny Form for Conference / Symposium (before filling it)		
Head of Expenditure	Amount	Details
Air Tickets for International Invited Speakers <i>*(Not less than 5 for Conference 2 speakers can attend physically and 3 online)</i> <i>*(1 physical for symposium)</i>		
Remuneration for International Invited Speakers		
Air Tickets for National Invited Speakers <i>*(2 physical for Conference)</i> <i>*(1 physical for symposium)</i>		
Remuneration for National Invited Speakers		
Accommodation for Invited Speakers		
Entertainment <i>(Lunch & Tea Only)</i> <i>*(Dinner not included)</i>		
Publication <i>(Conference Proceeding Only)</i>		
Stationery <i>(Only Consumable Items)</i>		
Conference/Symposium Gifts / Giveaways		
Contingencies (maximum 5%)		
Grand Total		
In Words:		

4. DETAILS OF FUNDINGS FROM OTHER SOURCES:

<i>Names of other funding agencies</i>	<i>Amount (Rs.)</i>	<i>Status</i>

5. GRANT DESIRED FROM SINDH HEC

Head of Expenditure	Amount
Total Expected Expenditure	
Earnings from Registration from local and international participants	
Earnings from other sources/agencies	
Total Grant requested from Sindh Higher Education Commission	

6. UNDERTAKING BY THE PRINCIPAL ORGANIZER

On behalf of the Organizing Agency and Working Committees, I hereby undertake and affirm that: ❖ If the grant is provided, I shall be responsible for its proper utilization and submitting
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the accounts of expenditure against the grant for its adjustment, duly audited by the university audit, immediately after concluding the event.

- ❖ I shall ensure the acknowledgement of Sindh HEC contribution in the proceedings of the event.
- ❖ In case of cancellation or postponement, I shall be responsible for timely intimating Sindh HEC and will arrange for immediate refund of the grant provided.

SIGNATURE OF PRINCIPAL ORGANIZER
WITH OFFICE STAMP & DATE

7. RECOMMENDATIONS FROM DIRECTOR ORIC/RESEARCH

I recommended this conference / symposium to Vice Chancellor / President / Rector.

SIGNATURE OF DIRECTOR ORIC/RESEARCH
WITH OFFICE STAM AND DATE

8. RECOMMENDATIONS FROM VICE-CHANCELLOR

I agree and support the event to be convened and strongly recommend the quantum of financial assistance, as requested through this form.

SIGNATURE OF VICE
CHANCELLOR/PRESIDENT/RECTOR WITH OFFICE STAM AND DATE

ANNEXURE I

Local Participants - Faculty Members of Universities across Pakistan

<i>S. NO.</i>	<i>NAME</i>	<i>UNIVERSITY</i>
1		
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ANNEXURE II

INTERNATIONAL INVITED SPEAKERS

<i>S. NO.</i>	<i>NAME</i>	<i>UNIVERSITY</i>
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ANNEXURE III

NATIONAL INVITED SPEAKERS

<i>S. NO.</i>	<i>NAME</i>	<i>UNIVERSITY</i>
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ANNEXURE IV

ORGANIZING COMMITTEE

S. No.	Name / Designation / Department / University of Person	Role in Event Management
1		
2		
3		
4		
5		
6		

ANNEXURE V

THEME OF CONFERENCE / SYMPOSIUM

SUB-THEMES

S. No

Name of Theme

- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8

ANNEXURE VI

BENEFITS TO SINDH/PAKISTAN

ANNEXURE VII

DETAILS OF INDEXING OF THE CONFERENCE (if any)

ANNEXURE VIII

LIST OF REVIEWERS (other than TPC/ if any)

ANNEXURE IX

TIME LINE OF THE PEER REVIEW PROCESS