



**GOVERNMENT OF SINDH
SINDH HIGHER EDUCATION COMMISSION**

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Block-4 Karachi, Ph: 021-99332669-71
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NO.AD(ADMIN)/SHEC/Office Premises/12-34/ 738/2025

Karachi dated: 25th August, 2025

NOTICE INVITING TENDER

"ACQUIRING OF OFFICE PREMISES ON RENTAL BASIS IN KARACHI FOR SINDH HEC"

Sindh Higher Education Commission (Sindh HEC) invites sealed bids **electronically** on -Single **Stage Two Envelope**- bidding procedure from the registered and well-reputed parties/firms, having valid/active registration with SRB & FBR, for **Acquiring of Office Premises in Karachi on rental basis** in the independent building / portion / commercial building (free from all encumbrances) for its office at Karachi with following requirements:

S.NO.	FEATURES	REQUIREMENTS
1.	Preferred Location	Shahrah-e- Faisal near Sindh Secretariat
2.	Space Required	At least 10,000 sq.ft. Adequate to accommodate 120 people with minimum five Executive rooms. Spacious Basement Rooms not less than 30.
3.	Parking Space	Dedicated car parking space for 20 to 30 cars.
4.	Quality of Construction	Well maintained building with easy access
5.	Preferable Amenities	Operational Kitchen with gas, electricity, water & Sewerage connections.

- Interested bidders may seek further information by obtaining bidding document upon submitting the written application along with a pay order / demand draft amounting to Rs.2000/- in favor of Sindh Higher Education Commission, Government of Sindh from the office of the Assistant Director (Admin), Sindh HEC, or downloading it from the websites <http://sindhhec.gov.pk/> and <http://portalsindh.eprocure.gov.pk/>.
- Bidders are required to submit their bids, including all requisite information or supporting information, **electronically** on or before **11:00 AM on 22nd September, 2025** through designated e-procurement system i.e. E-Pak Acquisition and Disposal System (E-PADS) of Sindh Public Procurement Regulatory Authority by registering their company in advance at <http://portalsindh.eprocure.gov.pk/> prior to the bid opening date which is 22nd September, 2025 at 11:30 AM.
- Physical bids shall neither be allowed nor accepted. Bid submitted after the specified date & time will not be considered.
- Bidders are requested to be given their Best and Final Price as "No" negotiation is permitted.
- Bid Security of an amount equivalent to 5% of the total quoted bid amount must be attached with the bid(s) in the shape of Pay Order/Demand draft/Call deposit in the name of Sindh Higher Education Commission, Government of Sindh. However, the original bid security instrument shall be required physically in separate sealed envelope from all the prospective bidders on or before bid opening date and a copy of the same instrument without disclose the bid security amount, to be required electronically. Non-compliance will cause the rejection of the bid(s).
- In case, date of opening of bids is declared as a public holiday or non-working day due to force Majeure, the next official working day shall be deemed to be date for issuance, submission and opening of tender. The time and venue shall remain unchanged.
- The procuring agency reserves the right to reject all or any bid or cancel the bidding process, in whole or in part, at any time prior to the acceptance of a proposal subject to the relevant provisions of SPP Rules, 2010 (Amended from time to time).

Assistant Director (ADMIN)
Sindh Higher Education Commission

WORK FOR SINDH
WWW.IWORK4SINDH.COM
JOB PORTAL BY
INFORMATION DEPARTMENT

INF-KRY: 2622/25

