



GOVERNMENT OF SINDH
SINDH HIGHER EDUCATION COMMISSION

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No.AD(ADMIN)/SHEC/JF(3)/12-39/2025

Karachi, dated: 2nd January, 2025

NOTICE INVITING TENDER

Sindh Higher Education Commission (Sindh HEC) invites bids **electronically** on - **Single Stage Two Envelope** - procedure from the well reputed and experienced Event Management Companies registered with SRB & FBR to arrange one day career connect / Job Fair-2025 at Expo Center Karachi to be held on 26th February, 2025 at Hall No. 06 at Expo Center, Karachi.

S #	Tender		Tender Schedule-Date and Time				Tender Fee
	Number	Work	Issue/sale		Submission	Opening of technical/ financial proposal	
			From	To			
1.	AD(ADMIN)/SHEC/JF(3)/6-5/2024-25	Hiring of Services of Event Management Company	06-01-2025	27-01-2025	27-01-2025 at 11:00 AM	27-01-2025 at 11:30 AM (Technical Proposal) 30-01-2025 at 11:30 AM (Financial Proposal)	2,000/-

Eligibility Criteria:

- The bidder must have at least 5 years of experience in the field of event management.
- The Firm must be registered with FBR and SRB.
- Interested bidders may seek further information by obtaining bidding document upon submitting the written application along with a pay order / demand draft amounting to Rs.2000/- in favor of Sindh Higher Education Commission, Government of Sindh from the office of the Assistant Director (Admin), Sindh HEC, or downloading it from the websites <http://sindhhec.gov.pk/> and <http://portalsindh.eprocure.gov.pk/>.
- Bidders are required to submit their bids (both technical and financial), including all requisite information or supporting information, **electronically** on or before **11:00 am on 27th January, 2025** through designated e-procurement system i.e. E-Pak Acquisition and Disposal System (E-PADS) of Sindh Public Procurement Regulatory Authority by registering their company in advance at <http://portalsindh.eprocure.gov.pk/> prior to the bid opening date.
- Physical bids shall neither be allowed nor accepted. Bid submitted after the specified date & time will not be considered.
- Bidders are requested to be given their Best and Final Price as "No" negotiation is permitted.
- Bid Security of an amount equivalent to 5% of the total quoted bid amount must be attached with the bid(s) in the shape of Pay Order/Demand draft/Call deposit in the name of Sindh Higher Education Commission, Government of Sindh. However, the original bid security instrument shall be required physically in separate sealed envelope from all the prospective bidders on or before bid opening date and a copy of the same instrument without disclose the bid security amount, to be required electronically. Non-compliance will cause the rejection of the bid(s).
- Single Stage Two Envelope Procedure would be used for Open Competitive Bidding. In the first stage only the technical proposals will be opened. Later, the financial proposals of only the technically qualified firms will be opened.
- In case, date of opening of bids is declared as a public holiday or non-working day due to force Majeure, the next official working day shall be deemed to be date for issuance submission and opening of tenders. The time and venue shall remain unchanged.
- The procuring agency reserves the right to reject all or any bid or cancel the bidding process, in whole or in part, at any time prior to the acceptance a proposal, subject to the relevant provisions of SPP Rules, 2010 (Amended from time to time).

-Sd/-

Assistant Director (ADMIN)

