

ISSUED ON: _____

ISSUED TO: _____



GOVERNMENT OF SINDH
SINDH HIGHER EDUCATION COMMISSION

F-60/I, Near Abdullah Shah Ghazi Shrine, Shahrah-e-Attar, Clifton,
Block-4 Karachi, Ph: 021-99332669-71
info@sindhhec.gov.pk, www.sindhhec.gov.pk



BID DOCUMENTS

Hiring of Services of Event Management Company for Arranging job fair-2025

TECHNICAL PROPOSAL

Tender No. AD(ADMIN)/SHEC/JF(3)/12-39/2024-25



GOVERNMENT OF SINDH SINDH HIGHER EDUCATION COMMISSION

F-60/I, Near Abdullah Shah Ghazi Shrine, Shahrah-e-Attar,
Clifton, Block-4 Karachi, Ph: 021-99332669-71
info@sindhhec.gov.pk, www.sindhhec.gov.pk



No.AD(ADMIN)/SHEC/JF(3)/12-39/2025

Karachi, dated: 2nd January, 2025

NOTICE INVITING TENDER

Sindh Higher Education Commission (Sindh HEC) invites bids **electronically** on - **Single Stage Two Envelope** - procedure from the well reputed and experienced Event Management Companies registered with SRB & FBR to arrange one day career connect / Job Fair-2025 at Expo Center Karachi to be held on 26th February, 2025 at Hall No. 06 at Expo Center, Karachi.

S #	Tender		Tender Schedule-Date and Time				Tender Fee
	Number	Work	Issue/sale		Submission	Opening of technical/ financial proposal	
			From	To			
1.	AD(ADMIN)/SHEC/JF(3)/6-5/2024-25	Hiring of Services of Event Management Company	06-01-2025	27-01-2025	27-01-2025 at 11:00 AM	27-01-2025 at 11:30 AM (Technical Proposal) 30-01-2025 at 11:30 AM (Financial Proposal)	2,000/-

Eligibility Criteria:

- The bidder must have at least 5 years of experience in the field of event management.
- The Firm must be registered with FBR and SRB.
- Interested bidders may seek further information by obtaining bidding document upon submitting the written application along with a pay order / demand draft amounting to Rs.2000/- in favor of Sindh Higher Education Commission, Government of Sindh from the office of the Assistant Director (Admin), Sindh HEC, or downloading it from the websites <http://sindhhec.gov.pk/> and <http://portalsindh.eprocure.gov.pk/>.
- Bidders are required to submit their bids (both technical and financial), including all requisite information or supporting information, **electronically** on or before **11:00 am** on **27th January, 2025** through designated e-procurement system i.e. E-Pak Acquisition and Disposal System (E-PADS) of Sindh Public Procurement Regulatory Authority by registering their company in advance at <http://portalsindh.eprocure.gov.pk/> prior to the bid opening date.
- Physical bids shall neither be allowed nor accepted. Bid submitted after the specified date & time will not be considered.
- Bidders are requested to be given their Best and Final Price as "No" negotiation is permitted.
- Bid Security of an amount equivalent to 5% of the total quoted bid amount must be attached with the bid(s) in the shape of Pay Order/Demand draft/Call deposit in the name of Sindh Higher Education Commission, Government of Sindh. However, the original bid security instrument shall be required physically in separate sealed envelope from all the prospective bidders on or before bid opening date and a copy of the same instrument without disclose the bid security amount, to be required electronically. Non-compliance will cause the rejection of the bid(s).
- Single Stage Two Envelope Procedure would be used for Open Competitive Bidding. In the first stage only the technical proposals will be opened. Later, the financial proposals of only the technically qualified firms will be opened.
- In case, date of opening of bids is declared as a public holiday or non-working day due to force Majeure, the next official working day shall be deemed to be date for issuance submission and opening of tenders. The time and venue shall remain unchanged.
- The procuring agency reserves the right to reject all or any bid or cancel the bidding process, in whole or in part, at any time prior to the acceptance a proposal, subject to the relevant provisions of SPP Rules, 2010 (Amended from time to time).

-Sd/-

Assistant Director (ADMIN)



GOVERNMENT OF SINDH
SINDH HIGHER EDUCATION COMMISSION

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Sindh Higher Education Commission

No.AD(ADMIN)/SHEC/JF(3)/12-39/2025

Karachi, dated: 06th January, 2025

BIDDING DATA

a) Name & Address of Procuring Agency	Sindh Higher Education Commission, F-60, Shahrah-e-Attar, Clifton Block-4, Karachi
b) Brief Description of Works	Arrangement of one day Job Fair/Career Connect-2025 on 26th February at Hall No. 6, Expo Center Karachi.
c) Amount of Bid Security	5 % in shape of Pay order in favor of Sindh Higher Education Commission
d) Period of Bid Validity (days)	90 days
e) Time of Completion	Whole arrangement should be ready in all respect on or before the event day i.e. before 26 th February, 2025.
f) Period of commencement from	Immediately after issuance of the work order
g) Performance Bond	05%
h) Deadline for Submission of Bids along with time	As notified in the NIT
i) Liquidity damages:	- If the supply and performing of the work is not found according to the specification and samples provided, it will be rejected at risk and cost of the supplier and in case the supplier fails to supply the order, the penalty should be imposed as per Inspection Committee decision which is not more than 10% amount of work order.
j) Eligibility criteria	<u>The bidder must have:</u> <ul style="list-style-type: none">• Registration with FBR for Income Tax, Sales Tax in case of procurement of goods, registration with the Sindh Revenue Board (SRB) in case of Procurement of Works and Services as the case may and supplier's current status must not be blacklisted by any procuring agency or authority.• At least 5 years of experience in the field of event management.• At least three years turnover details including amount & award that average turnover of last three years should not be less than Rs. 100 million, as per online annual returns submitted to FBR.• Bidders are advised that before filling the bidding documents all pages of bidding documents should carefully be rechecked.• Bid(s) with incomplete bidding documents will straightaway be rejected.

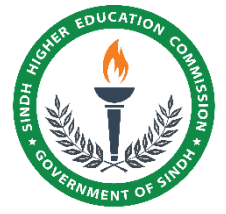
-Sd/-

ASSISTANT DIRECTOR (ADMIN)



GOVERNMENT OF SINDH SINDH HIGHER EDUCATION COMMISSION

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No.AD(ADMIN)/SHEC/JF(3)/12-39/2025

Karachi, dated: 06th January, 2025

INSTRUCTIONS TO TENDERERS

1. GENERAL

- 1.1 Assistant Director (Admin) Sindh Higher Education Commission, calls tender for the "Arrangement of one day 3rd Job Fair/Career Connect -2025 to be held on 26th February, 2025 at Hall No. 6 Expo Center Karachi." in accordance with the Bill of Quantities attached here to be submitted on or before **11.00 am on 27-01-2025**. Tenders cost will not be reimbursed, for any cost of any kind whatsoever incurred in connection with the preparations and submission of their tenders.
- 1.2 Any tender/tenders without call deposit will not be entertained. Call deposit of the awarding firm may be returned after successful completion of work. If the firm fails to commence or complete the awarded work within the stipulated time their work order will be cancelled as per rule / terms & conditions and call deposit shall be forfeited.
- 1.3 The actual sum to be paid to the contractor whose tender is accepted shall be determined by measuring/counting the work actually done or supplying the actual number of items in accordance with the work order and valuing it at the rates or prices by the contractor in the tender.
- 1.4 All prices quoted shall be deemed to include all costs of performing the works, i.e. labour, materials, transportation, income tax, GST, duties, octroi charges, royalties permit etc. and no claim whatsoever shall be accepted in case of escalation any or all prices entered in B.O.Q.
- 1.5 All tenderers or their representative are invited to present for the opening of the technical tender on **27-01-2025 at 11.30 AM** and financial tender will be opened on **30-01-2025 at 11:30 AM**. The name of each firm submitting tender and only the total contract price will be read aloud and recorded.
- 1.6 The completed firms should be without interlineations, alterations or erasures but if these are necessary to correct errors made by the tenderer, person(s) signing the tender shall initial them. Conditional tenders will not be accepted.
- 1.7 "In case of a discrepancy between the unit price and amount entered for any item in the schedule of quantities, the unit price will be taken as correct and the amount will be adjusted accordingly when the tender is being examined".
- 1.8 The tender may be delivered in person or sent by registered mail so as to reach on or before the date & time stated above. Any tender received after the stipulated time shall not be considered.
- 1.9 Tenders shall be made in the form supplied thereof, with all items and blanks properly filled. All data, figures and the signature of persons signing the tender shall be in ink.
- 1.10 All unit rate filled in the schedule of quantities shall be firm. The unit prices against each item of work and estimate amount and all other data called for shall be given.

- 1.11 Detailed particulars of the work can be seen in the office of Assistant Director (Admin) on any working day during the office hours.
- 1.12 Bids are to be submitted against all works as mentioned in BOQ. Earnest money should be submitted accordingly.
- 1.13 The tender must be signed on each and every page by a person(s) authorized to do so.

2. ELIGIBLE BIDDERS

The bids that meet the following minimum **ELIGIBILITY CRITERIA (MANDATORY REQUIREMENTS)** would be declared responsive for further evaluation as per the Evaluation Criteria as specified in this bidding document. **Documentary Evidences are mandatorily required to be attached thereof:**

- 2.1 Original Pay order / Receipt of Tender Fee of bidding documents.
- 2.2 The bidder should be based in Karachi or should have a branch in Karachi, submit details of its office at Karachi and also in other Provincial Headquarters (if any) with Phone Numbers /Addresses.
- 2.3 The Bidder must be available on the **"List of Active Tax Payers" on the website of FBR** (for Income Tax).
- 2.4 The bidder must be available on the **"List of Active Tax Payers" on the website of SRB** (for Service Sales Tax).
- 2.5 Affidavit on Stamp Paper of Rs. 200/- for undertaking as the supplier's current status must not be blacklisted by any procuring agency or authority.

3. BID SECURITY

- 3.1 The Bidder shall furnish, as a part of its bid, the bid security in the amount specified in the Bid Data Sheet in the shape of a Deposit at Call or Pay Order or Demand Draft or a Bank Guarantee in favor of Sindh Higher Education Commission issued by a scheduled bank in Pakistan valid for a period of 28 days beyond the bid validity period. The Bid Security shall be attached to the Financial Proposal. No interest will be paid on Bid Security. A photocopy of the Bid Security shall be attached to the Technical Proposal after hiding the amount.
- 3.2 Any bid not accompanied by an acceptable bid security shall be rejected by the SINDH HEC as non-responsive.
- 3.3 The bid security of the unsuccessful bidders will be returned upon award of contract to the successful bidder or on expiry of validity of bid security whichever is earlier.
- 3.4 The bid security of the successful contractor will be returned only when the bidder successfully furnish the required Performance Security and signs the relevant contract agreement.
- 3.5 **The bid security may be forfeited/confiscated:**
 - i. If a bidder withdraws his bid during the period of bid validity.
 - ii. If the bidder does not accept the correction of his bid price.
 - iii. In the case of a successful bidder, if he fails to furnish the required performance security or sign the contract agreement.
 - iv. If the bidder fails to provide the requisite services during the contract period.
 - v. If the bidder fails to fulfill the mandatory requirements upon which he has given certificates/affidavits etc.

4. SUBMISSION OF BIDS

- 4.1 Bids should be submitted as per SPPRA Rules 46 (2) **Single Stage – Two Envelope “ELECTRONICALLY”** on the website of SPPRA <http://portalsindh.eprocure.gov.pk/>. Procedure as under:
- a) While submitting the technical documents, the firms/companies are requested to avoid including financial documents in the technical criteria.
 - b) Initially, only the **“TECHNICAL PROPOSAL”** shall be opened on the presence of bidders/representatives **ELECTRONICALLY**;
 - c) The **“FINANCIAL PROPOSAL”** shall not be opened before the evaluation of technical criteria;
 - d) The procuring agency shall evaluate the technical proposal in a manner prescribed in advance, without reference to the price, and reject any proposal that does not confirm to the specified requirements;
 - e) No amendments in the technical proposal shall be permitted during the technical evaluation;
 - f) Financial proposals of technically qualified bids shall be opened publicly at a time, date and venue as mentioned in the Notice Inviting Tender.
- 4.2 The Technical Bid should contain all the relevant information and requires attachments / enclosures in the prescribed format. The Financial Bid should contain only the Financial Proposal and Bid Security. In case, any bidder encloses the financial bid within the technical bid, the same shall be rejected summarily.

5. OPENING OF BID

- 5.1 Procurement Committee will publicly open the Technical Bids first at the date, time, and place given in the NIT / Bidding Documents in the presence of the bidder’s representatives who choose to be present, while the Financial Bids of all prospective bidders will be opened on the prescribed date **electronically**. After the declaration of Technical Bid Results, the Financial Bids of only Technically Qualified firms would be opened publicly at a time/date as mentioned as NIT/Bidding Documents.
- 5.2 The name of the bidder, bid price, and such other details as the committee at its discretion may consider appropriate, will be announced at the time of the Financial Bid.
- 5.3 The concerned Procurement Committee will resolve any issue raised by the bidders, on the spot. Any issue related to the proceedings, after the same has concluded, shall not be entertained verbally or in writing.
- 5.4 The SINDH HEC reserves the right to reject any or all bids/proposals or scrap / cancel the tender as per relevant SPPRA Rules 2010 (Amended time to time).

6. EVALUATION OF BIDS

- 6.1 The bids not responsive to the MANDATORY ELIGIBILITY CRITERIA provided in **Clause 2** of the Bidding Documents and Responsiveness of Bid shall not be eligible for further Technical Evaluation.
- 6.2 The Procurement Committee will evaluate and compare only the bids previously determined to be responsive and submitted by an eligible bidder.
- 6.3 The bids shall be evaluated on a complete package basis (all items basis). The bids for partial/limited items shall not be considered and rejected.
- 6.4 It will be examined in detail whether the documents are comply with the conditions of the tender document. It is expected that no deviation/stipulation shall be taken by the company.

- 6.5 Technically qualified/successful bidder(s) / tenderer(s) shall be eligible for Financial Proposal(s).
- 6.6 The Price evaluation will include all duties, taxes (Federal/Provincial/Local) and expenses, etc. In case of any exemption of duties and taxes made by the Government (Federal/Provincial/Local), the contractor shall be bound to adjust the same in the Financial Proposal. The benefit of exemption from or reduction in the GST / SST / Income Tax during the period of the contract agreement shall be passed on to the SINDH HEC.
- 6.7 SINDH HEC shall not be responsible for any erroneous calculation of taxes and all differences arising out as above to the quoted price shall be fully borne by the successful Bidder.
- 6.8 Bidder shall be bound to produce all or any original documents for verification at the request of SINDH HEC. If the bidder fails to produce the original documents within the prescribed time schedule their Bid will be rejected.

7. BID EVALUATION CRITERIA

- 7.1 The following merit based point system criteria to weigh the performance of bidders will be applied to technical proposals.
- 7.2 Bidders achieving minimum **70% points/marks** will be considered only for further process besides compliance of all mandatory clauses. Documentary evidence must be attached in support of claim of bidder.

S.NO.	BID EVALUATION PARAMETERS	POINTS
1.	Years of experience for arranging events (10 points for 5 years of experience) Relevant to events organized and managed: I. 5 years of experience and above (10 points) II. Less than 5 years and more than 3 years of experience (6 points) III. Less than 3 years of experience (3 points)	10
2.	Relevant experience with Government projects: I. Up to 10 projects with Government / Semi-Government sector organizations and universities (<i>Minimum one event must be arranged at Expo</i>) (35 points) II. Up to 10 projects with Large National / MNCs (<i>Minimum two events must be arranged at Expo</i>) (25 points) III. Up to 15 projects with others (<i>Maximum three or more events must be arranged at Expo</i>) (20 points) (Agreements/contracts from all such existing clients must be attached for points)	35
3.	Annual Revenue as mentioned in Financial Statements / Filed Income Tax Return Form (Financial Year 2020-21 to 2023-24) along with three (03) years audit report. I. 100 Million & above (20 points) II. 70 to 99 Million (12 points) III. Below 70 Million (06 points) (bank statements and latest three (03) years audit reports are mandatory to be attached)	20
4.	Affiliations with Exhibition Management associations/ bodies / local / international bodies and certifications related to the field showing recognition of expertise in the field of event management.	10
5.	Work Experience with Federal / Provincial Government / Federation and chambers as "Event Manager" at Karachi, Lahore, and Islamabad.	10

6.	Staffing and Event Coordination a) Experienced Event Coordinators (5 points) b) Presentation on: (10 points) i) Overview of an event ii) Proposal of an event, timelines, and deliverance iii) Marketing plan as per BOQs	15
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Note: A total of 100 marks have been allocated for technical proposal and a minimum threshold of 70 marks for eligibility of a qualifying bidder.

8. AWARD CRITERIA

8.1 Subject to Clauses Bidding Documents, the Procuring agency will award the contract to the successful Bidder whose bid has been determined to be substantially responsive and has been determined to be the best / lowest evaluated bid, provided further that the Bidder is determined to be qualified to perform the contract satisfactorily.

9. THE PROCURING AGENCY'S RIGHT TO VARY QUANTITIES

9.1 The Procuring agency reserves the right to increase and/or decrease the quantity and/or to drop any or multiple services(s) originally specified in the Format for Quoting the Rates / Schedule of Requirements / BoQ without any change in unit price or other terms and conditions during the contract period.

TERMS & CONDITION

1. If the supply is not found according to the specification and samples provided, it will be rejected at risk and cost of the supplier and in case the supplier fails to supply the order, the penalty should be imposed as per Inspection Committee decision **or** the firm will be black listed.
2. Quantities shown in the B.O.Q. are approximate and no claim shall be entertained for quantities of executed being 15% more or less than those entered in the B.O.Q.
3. Inspection: ***Nominated Inspection Committee will make Inspection of 3rd Job fair / Career Connect - 2025 arrangements in case of any unsatisfactory report, the penalty should be imposed.***
4. The qualified firm should arrange sample of approval for refreshment and lunch as per menu of B.O.Q at their own cost.
5. No subletting of all or any part of work will be allowed at any cost / reasons.
6. Payments: -
 - 6.1 The actual sum to be paid shall be determined by quantify/measurements of items actually supplied valuing it at the rates/prices quoted in the approved quotations.

Sd/-

ASSISTANT DIRECTOR (ADMIN)

ISSUED ON: _____

ISSUED TO: _____



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BIDDING DOCUMENTS

**Hiring of Services of Event Management Company for
Arranging job fair-2025**

FINANCIAL PROPOSAL

Tender No. AD(ADMIN)/SHEC/JF(3)/12-39/2024-25



**GOVERNMENT OF SINDH
SINDH HIGHER EDUCATION COMMISSION**

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No.AD(ADMIN)/SHEC/JF(3)/12-39/2025

Karachi, dated: 06th January, 2025

APPENDIX TO FORM OF TENDER

5% of the bid price pay order.

Period of commencement from receipt of letter of intent **Immediately after issuance of the work order**

Time completion Whole arrangement should be ready in all respect on or before one day of Job fair/Career Connect-2025.

Amount of liquidated damages If the supply and performing of the work is not found according to the specification and samples provided, it will be rejected at risk and cost of the supplier and in case the supplier fails to supply the order, the penalty should be imposed as per Inspection Committee decision which is not more than 10% amount of work order.

Contractor's address for serving the notice (Duly registered with concerned tax authorities)
.....

Persons or bodies corporate forming Partnership or Company N/A



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No.AD(ADMIN)/SHEC/JF(3)/12-39/2025

Karachi, dated: 06th January, 2025

**ARRANGEMENT OF ONE DAY JOB FAIR / CAREER CONNECT -2025
AT EXPO CENTER KARACHI.**

SUMMARY OF BID COST AS PER BILL OF QUANTITY

S.No	Description	Qty.
	JOB FAIR/ CAREER CONNECT-2025 AT HALL # 6, EXPO CENTER KARACHI	Hall 6
<u>1</u>	AUDIO VISUAL	
a)	SMD with Trussing - 30 x 12 (to be hanged on Trussing) LIVE SIZE	1
b)	SMD - 10 x 12	1
c)	Sound System for inaugural Session * 4 Pair Sp4 * 1 Hand Cordless Mic * 1 Collar Mic * 1 Headgear Mic * 1 Rostrum Mic * 1 Mixer	1
d)	Sound System for Exhibition Area * 4 Pair Sp4 * 1 Hand Cordless Mic * 1 Mixer	1
e)	Laptops (Lenovo, HP or Dell) i5, 8 Ram, 500GB Hard disk	3
f)	Event Photography, Videography & Post Production Management (Printed album not included)	1
<u>2</u>	SHELL SCHEME	
a)	German Octomom Shell (3x3) * Spot Light 3 * Counter 2 * Glass Round Table 1 * Chairs 4 * Company Fascia Name * 220V Power Point * Dustbin	120
b)	Shell Counter	30
c)	Shell Chairs	60

3	CARPETING	
a)	Carpet (New & 1 time used) - HALL 6 * Laying and Removing	36000 Sqft
b)	Carpet (New & 1 time used) - HALL 6 Foyer Area * Laying and Removing	11500 Sqft
c)	Carpet for Outer Area (Optional) Red Carpet	1200 Sqft
4	GENERATOR	
a)	Standby / Supplementary Generators for air-conditioning backup including operator: 500KVA * for AC Backup without Fuel	1
b)	Standby / Supplementary Generators for air-conditioning backup including operator: 150 KVA * for lighting without Fuel	1
c)	Fuel for Expo & Standby Generators	700 Ltr
d)	Transportation for Generators (Up & Down)	
5	ELECTRICAL	
a)	Electrical Work * Lighting on in Each Stall 10 Ampere Maximum Load * Power Supply * Main-Power Supply * Sub Main-Power Supply * Circuits-Plug with box, wire & top pin, 10 Amp. * Circuit Breakers in each shop * Panel Boards * Main Panel * Chamber Boxes * Electrical Service	1
b)	Lighting: * General light outers * Lighting with pole * Light Tango * Plant Arranges Entrance	6 Tower
6	BRANDING	
a)	Branded Entrance Gate - Fover Area & Hall 6	2
b)	Main Gate with Backdrop (whole middle gate structure & branding)	1
c)	Backdrop 10 x 5 (Outer Grill)	20
d)	Welcome Wall	20x10
e)	Media Wall / Acknowledgement Wall	20x10
f)	Pledge Wall / Comment Wall	10x10
g)	Floor plan Wall	10x10

h)	Wooden Stage - 20x10	1
i)	Rostrum with Branding	1
j)	Backdrop - 20x10	1
k)	Stage Scurting - 20x2	1
l)	Branding NOC's Gate & Grill	
m)	Backdrop Registration Desk / Reception (20x10) (3D Required) Counter, Pillars, Vinyl pasting on Counters Spot Lights, Electrical Work, System Networking for Registration Desk	1
n)	Heavy wooden wall for Walkway & Seminar Area Separation with lights 12x 10 @ 7 Walls 1x1 @ 9 Pillar	1
q)	Branded Walkway - wooden wall with Penalfex & Pillars with Lights 20 x 10 @ 4 Walls 1x1 @ 5 Pillar	1
o)	Heavy wooden wall for Seminar Area & VIP Sitting Separation 8 x 10 @ 3 Walls 1x1 @ 4 Pillar	1
p)	Branding Panels - 120 x 4 Cafeteria Grills	1
Z	DECOR	
a)	Sofa Seating for 60 persons - 2 Seater	30
b)	Chairs with Cover	100
c)	Crockery / lineb / cutlery / Buffet Station / Waiters / Floral glass bowls / Tissue Box etc (for 100 persons)	1 job
d)	Table (2.5x4) for Water Dispenser & Other work	20
e)	Coffee Table for Front Rows	6
f)	Water Bottle with Glass (Big) Floral glass bowls / Tissue Box etc for Coffee Table	6
g	OTHERS	
a)	Water Dispenser (Water Bottles not included)	10
b)	Lunch Boxes (for SHEC staff only)	100
c)	Hi - Tea for VIPs (1 Bite Samosa, Sandwich, Mint Cheese Roll, Cookies, Tea & Coffee)	150
d)	Bouncers for VIP Area & Other Activities	6
e)	Security guards	6
f)	Walkthrough Gates (1 for Gents & 1 for Ladies)	2
g)	Hand metal detector	2
h)	Valet parking services	10
i)	Janitorial Services	6

j)	Ambulance - (if required)	1
k)	Fire Fighting - (if required)	1
l)	Bomb Disposal Squad	1
n)	SMD lights for the brandings	30
o)	Disposable Glasses	500
p)	Water Bottles for Dispenser & refilling (as per requirement)	
q)	Tissue Box for Janitorial	100
r)	Volunteers	10
9	Labor & Transportation	1
10	REGISTRATION DESK	
a	Laptops (Lenovo, HP or Dell) i5, 8 Ram, 500GB Hard disk	5
b	Printers for Registration desk (Laser Printer)	1
c	Registration Desk Operations Trained Staff Material Management	1
11	ON SHELL	
a	Water Bottles (1.5 liter) (120 on each day)	240
b	Disposable glasses (250 per day)	500
g	Cookies (in plates)	
h	Soft mints (in bowls)	10 Pack
12	FLOWER	
a	Flower bouquet for GOH (on second day)	5
13	ADVERTISING & MARKETING	
a	Bridge panel	3

Signature of Contractor with seal



GOVERNMENT OF SINDH
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No.AD(ADMIN)/SHEC/JF(3)/12-39/2025

Karachi, dated: 06th January, 2025

The **Assistant Director (Admin)**
Sindh Higher Education Commission
Karachi

SUBJECT: - ARRANGEMENT OF ONE DAY 3RD JOB FAIR / CAREER CONNECT -2025
AT HALL NO. 6 EXPO CENTER, KARACHI.

1. Having examined the instructions to the tenders, drawings, conditions of contract (General conditions and the conditions of particular application), and specifications, bill of quantities and having visited and inspected the site of the above-named works. I/We the undersigned offer to carryout, complete the above works/supplies in conformity with the said instructions to tenders; conditions of work order/contract, specifications, Bill of Quantities, for the following sums or such other sum as may be ascertained in I accordance with said conditions.

Rs-_____/- (Rupees _____)

2. We under take if my/our tender is accepted to commence the works immediately as and when work order received.
3. We agree to abide by this tender for a period of 90 days from the date of opening the same and it shall remain binding upon us and may be accepted at any time before the expiration of the said period of 90 days.
4. I/We understand that you are not bound to accept the lowest or any tender you may receive and you may reject any or all tenders without assigning any reason.

Signature of Contractor/Seal of Firm
Authorized Representative of Firm

INTEGRITY PACT
DECLARATION OF FEES COMMISSION AND BROKERAGE ETS
PAYABLE BY THE SUPPLIERS/ CONTRACTORS/ CONSULTANTS

Contact Number: _____ Dated: _____
Contract Value: _____
Contract Title: _____

[Name of Supplier/Contractor/Consultant] hereby declares that is has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GoS) or an administrative subdivision or agency thereof or any other entity owned or controlled by it (GoS) through any corrupt business practice.

Without limiting the generality of the foregoing [Name of Supplier/Contractor/Consultant] represents and warrants that it is fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent associate, broker, consultant, director, promoter, shareholder, sponsor of subsidiary any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract right, interest, privilege or other obligation or benefit, in whatsoever form, from Procuring Agency (PA) except that which has been expressly declared pursuant thereto.

[Name of Supplier/Contractor/Consultant] certifies that it has been made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with PA and has not taken any action or will not take any action to circumvent the above declaration, presentation or warranty.

[Name of Supplier/Contractor/Consultant] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresentating facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligations or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to PA under any law, contract or other instrument, be voidable at the option of PA.

Notwithstanding any rights and remedies exercised by PA in this regard, [Name of Supplier/Contractor/Consultant] agrees to indemnify PA for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to PA in an amount equivalent to ten time the sum of any commission, gratification, bribe, finder's fee or kickback given by [Name of Supplier/Contractor/Consultant] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right interest, privilege or other obligation or benefit, in whatsoever form from PA.

(Procuring Agency)

(Supplies/Contractor/Consultant)