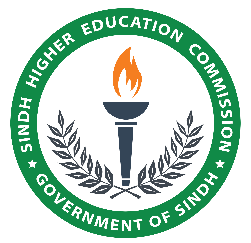
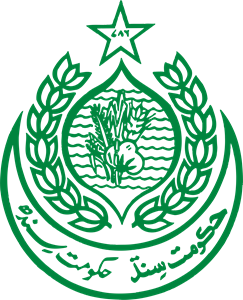
|  |  |  |  |
| --- | --- | --- | --- |
|  | **GOVERNMENT OF SINDH**  **SINDH HIGHER EDUCATION COMMISSION**  F-60/1, Near Abdullah Shah Ghazi Shrine, Shahrah-e-Attar, Clifton, Block–4, Karachi — Phone: 021-99332669-71  info@sindhhec.gov.pk, [www.sindhhec.gov.pk](http://www.sindhhec.gov.pk) | |  |
|  | |  | |

**APPLICATION FORM**



**GRANT FOR ORGANIZING NATIONAL /INTERNATIONAL CONFERENCE /SEMINAR / SYMPOSIUM-2023-24**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **1. DETAILS OF EVENT** | | | | | |
| Title: |  | | | | |
| Venue: |  | | | | |
| Date(s) |  | | | | |
| Scope of the Event |  | | | | |
| Relevance and Scientific Significance of the Event with Reference to Existing National Needs |  | | | | |
| Collaborating Institutions (Sindh HEC encourages collaborations among institutions working in similar disciplines) |  | | | | |
| No. of Local Participants:  Faculty Members of Universities across Pakistan | List may be attached as Annexure I | | | | |
| No. of Foreign invited speakers: | List may be attached as Annexure II | | | | |
| No. of National invited speakers: | List may be attached as Annexure III | | | | |
| No. of Organizing Committees | List may be attached as Annexure IV | | | | |
| Benefits to Pakistan | List may be attached as Annexure V | | | | |
| Themes of the Symposium | List may be attached as Annexure VI | | | | |
|  |  | | | | |
| **2. DATA OF ORGANIZER:** | | | | | |
| Organizing Agency: |  | | | | |
| Patron |  | | | | |
| Name of Principal Organizer: |  | | | | |
| Designation: |  | | | | |
| Department / Institute: |  | | | | |
| University: |  | | | | |
| Postal Address: |  | | | | |
| Phone & Fax: |  | | | | |
| Email ID: |  | | | | |
|  |  | | | | |
| **3. BUDGET OF THE EVENT:** *(Sub-heads can be changed with event requirements)* | | | | | |
| ***Head of Expenditure*** | | | ***Amount*** | ***Details*** | |
| Air Travel for Invited Speakers | | |  |  | |
| Remuneration for Invited Speakers | | |  |  | |
| Accommodation for Invited Speakers | | |  |  | |
| Entertainment *(Lunch & Tea Only)* | | |  |  | |
| Publication | | |  |  | |
| Stationery *(Only Consumable Items)* | | |  |  | |
| Conference Gifts | | |  |  | |
| Contingencies | | |  |  | |
| **Grand Total** | | |  |  | |
| **In Words:** | | | | | |
|  | | | | | |
|  | | | | | |
| **4. DETAILS OF FUNDING FROM OTHER SOURCES:** | | | | | |
|  | |  | | |  |
| ***Names of other funding agencies*** | | ***Amount (Rs.)*** | | | ***Status*** |
|  | |  | | |  |
|  | | | | | |

|  |  |  |  |
| --- | --- | --- | --- |
|  | | | |
| **5. GRANT DESIRED FROM SINDH HEC** | | | |
|  | **Head of Expenditure** | **Amount** |  |
|  | Total Expected Expenditure |  |  |
|  | Earning from Registration from local and international participant |  |  |
|  | Total Requested from Sindh Higher Education Commission |  |  |
|  |  |  |  |
|  |  |  |  |
| **6. UNDERTAKING BY THE PRINCIPAL ORGANIZER** | | | |
| On behalf of the Organizing Agency and Working Committees, I hereby undertake and affirm that:   * If the grant is provided, I shall be responsible for its proper utilization and submitting the accounts of expenditure against the grant for its adjustment, duly audited by the university audit, immediately after concluding the event. * I shall ensure the acknowledgement of Sindh HEC contribution in the proceedings of the event. * In case of cancellation or postponement, I shall be responsible for timely intimating Sindh HEC and will arrange for immediate refund of the grant provided.   SIGNATURE OF PRINCIPAL ORGANIZER  WITH OFFICE STAMP & DATE | | | |
|  | | | |
|  | | | |
| **7. RECOMMENDATIONS FROM VICE-CHANCELLOR** | | | |
| I agree and support the event to be convened and strongly recommend the quantum of financial assistance, as requested through this form.  SIGNATURE OF VICE CHANCELLOR  WITH OFFICE STAM AND DATE | | | |
|  | | | |
|  | | | |

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| **ANNEXURE I** | | |
|  | | |
| **Local Participants - Faculty Members of Universities across Pakistan** | | |
|  | | |
| ***S. NO.*** | ***NAME*** | ***UNIVERSITY*** |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |
| 4 |  |  |
| 5 |  |  |
| 6 |  |  |
| 7 |  |  |
| 8 |  |  |
| 9 |  |  |
| 10 |  |  |
| **ANNEXURE II** | | |
| **SPEAKERS INVITED FROM FOREIGN COUNTRY** | | |
|  | | |
| ***S. NO.*** | ***NAME*** | ***UNIVERSITY*** |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |
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| 6 |  |  |
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| **ANNEXURE III** | | |
|  | | |
| **SPEAKER INVITED FROM COUNTRY (ACROSS PAKISTAN)** | | |
|  | | |
| ***S. NO.*** | ***NAME*** | ***UNIVERSITY*** |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |
| 4 |  |  |
| 5 |  |  |
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| 7 |  |  |
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| **ANNEXURE IV** | | |
|  |  |  |
| **ORGANIZING COMMITTEE** | | |
| **S. No.** | **Name and Designation, Department,**  **University of Person** | **Role in Event Management** |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |
| 4 |  |  |
| 5 |  |  |
| 6 |  |  |
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| **ANNEXURE V** | | |
|  |  |  |
| **THEME OF SYMPOSIUM** | | |
|  | | |
| **SUB-THEMES** | | |
| ***S. No*** | ***Name of Theme*** | |
| 1 |  | |
| 2 |  | |
| 3 |  | |
| 4 |  | |
| 5 |  | |
| 6 |  | |
| 7 |  | |
| 8 |  | |
|  |  | |
| **ANNEXURE VI** | | |
| **BENEFITS TO PAKISTAN** | | |
|  | | |